



Dress Code

Introduction:

BCoT Nursery require all staff, volunteers and work experience students to maintain an appropriate standard of dress and personal appearance at work, thus enabling us to work comfortably and to recognise our individuality. All staff, volunteers and work experience students must follow this dress code policy along with the BCoT dress code policy.

Procedures:

Clothing

BCoT nursery has a uniform consisting of:

- purple/white polo-shirts (provided by BCoT nursery)
- black trousers or black three-quarter length trousers
- black cardigan or fleece
- black closed in shoes or sandals that have a back to them

BCoT nursery uniform is to be worn at all times while working in the nursery and on training courses. When wearing the uniform whilst off duty staff are asked to remember that they are representing the nursery and their behaviour should represent this.

Hair

- Long hair must be tied back at all times when preparing, serving and working with food this includes breakfast, lunch, tea, snacks and cooking activities.
- When working with the children, due to head lice, it is recommended that long hair is tied back.

Nails

- Nails must be kept clean and short. False nails, nail decorations and nail varnish must not worn as stated in CACHE level 2 and 3 childcare and food hygiene.

Jewellery and piercings

- Jewellery and piercings must be discreet, appropriate and subtle and must not pose a health and safety hazard. Jewellery and piercings must be removed when they are a risk to health and safety or where their appearance may be inappropriate in nursery.

Tattoos

- Tattoos should be covered wherever possible and must be covered at all times if they are deemed offensive by the manager.

Cultural identity and special situations

- Members of staff, volunteers and students from an ethnic minority group are able to wear such items as appropriate to maintain their cultural identity or religious beliefs. However these should be in line with nursery health and safety regulations and be of a professional standard. These and any other special situations relating to maintaining the dress code should be discussed and agreed with management.

Staff need to clarify any of the above details or interpretation of this policy with the nursery manager before wearing any items(s) of clothing that they may be concerned about.